



PLAN YOUR WORK,  
AND WORK YOUR PLAN.  
WE CAN HELP.

## Plan Development and Monitoring Support

Gain highly structured, expert-facilitated support for your team in developing a thoughtful and strategic improvement plan that provides a concrete foundation for goals achievement. Our flexible plan development supports help planning teams move through the processes of probing for root causes and developing strategies to improve outcomes.

### The Plan Development Process

#### ASSESS

- Identify Stakeholders
- Analyze and Explore Current State
- Articulate Desired State:  
*Define a vision, goals, benchmarks, indicators, and/or expectations*
- Assess Assets and Challenges
- Prioritize Goals

#### PLAN

- Perform Root Cause Analysis
- Identify Strategic Objectives:  
*Define a set of strategic initiatives aligned to each goal*
- Develop SMART goals
- Determine Progress Monitoring:  
*Set milestones to assess progress toward achieving success measure*
- Identify Strategies:  
*Articulate clear, direct connection between strategies and major goals*
- Document Improvement Plan

1

**Assess Your Current State.** SchoolWorks helps your team gather key insights about the organization's current state to inform the planning process. This phase may take the form of a formal SchoolWorks-facilitated Quality Review, or it may be conducted through a combination of document/data review, interviews and focus groups. Data gathered during this phase will form the foundation of the planning process.

2

**Engage in Plan Development.** A SchoolWorks facilitator will lead your planning team through the process of creating a custom individual data-informed improvement plan, via the steps described at left. The workshop will take place on-site at your location, and may include up to 15 stakeholders from your team.

3

**Monitor Plan Progress.** Through a series of virtual monitoring check-ins, SchoolWorks will continually support your team by assessing the benchmarks of the action plan and, based on results, helping your team adjust ongoing strategies. The plan serves as a living document that focuses the efforts of your team toward the identified improvement goals.

*SchoolWorks provides actionable school improvement support by helping schools and districts identify strengths and weaknesses, develop and execute achievable plans, and monitor ongoing progress.*